**RFB PARTICULARS:**

Provided that you are prepared to comply with the conditions herein you are invited to submit a Bid for the following Scope of Service:

<table>
<thead>
<tr>
<th>SUBJECT:</th>
<th>REQUEST FOR BID FOR THE MAINTENANCE, REPAIR AND OVERHAUL ON TIME AND MATERIAL BASIS FOR THE GTCP331-350 AUXILIARY POWER UNITS (APU’S) AS OPERATED ON THE SAA AIRBUS A330 &amp; A340-200/300 AIRCRAFTS.</th>
</tr>
</thead>
<tbody>
<tr>
<td>RFB NUMBER: (RFB No.):</td>
<td>SAAT004/19</td>
</tr>
<tr>
<td>Date Issued:</td>
<td>30 May 2019</td>
</tr>
<tr>
<td>Closing Date:</td>
<td>02 July 2019</td>
</tr>
<tr>
<td>Validity Period:</td>
<td>180 days</td>
</tr>
<tr>
<td>Compulsory Briefing:</td>
<td>N/A</td>
</tr>
<tr>
<td>Date/Time/Place for Briefing:</td>
<td>N/A</td>
</tr>
<tr>
<td>Closing Date:</td>
<td>02 July 2019</td>
</tr>
<tr>
<td>Closing Time:</td>
<td>11:00 (GMT +2)</td>
</tr>
</tbody>
</table>
| Bid Queries: | The Project Managers:  
Name: Koena Mokobane  
Fax: +27 (0)11 978 -  
E-mail: KoenaDorahMokobane@flysaa.com |

**SUBMISSION PARTICULARS:**

<table>
<thead>
<tr>
<th>Company Name:</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Registration No:</td>
<td></td>
</tr>
<tr>
<td>VAT registration No:</td>
<td></td>
</tr>
<tr>
<td>Contact Person:</td>
<td></td>
</tr>
<tr>
<td>Telephone No:</td>
<td></td>
</tr>
<tr>
<td>Fax No:</td>
<td></td>
</tr>
<tr>
<td>E-mail Address:</td>
<td></td>
</tr>
</tbody>
</table>

-----------------------------------------------------To be completed by South African Airways Technical-----------------------------------------------------

**SUBMISSION ADMINISTRATION:**

<table>
<thead>
<tr>
<th>BAC Liaison:</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Procurement Liaison:</td>
<td></td>
</tr>
<tr>
<td>Date Stamp:</td>
<td></td>
</tr>
</tbody>
</table>
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Overview

1 Introduction

South African Airways Technical (SOC) Limited (Reg. No. 1999/024058/30) (hereinafter referred to as “SAAT”) is committed to be the maintenance, repair and overhaul facility of choice in the markets that it serves. This is inspired by SAAT’s unqualified belief in service excellence, integrity, accountability, quality, safety, people development and value to our shareholders.

The quality, price and service that we provide our customers can only be as good as what we receive from our suppliers.

All SAAT’s business relations are guided by these values and business practice. SAAT’s business partners and suppliers are expected to uphold, promote and share the same values and vision.

SAAT strives for continuous improvement within its critical business areas and seek to establish relationships with suppliers that are equally passionate in their quest for better quality, price and service. Accordingly SAAT is in a process of cutting its operating costs to competitive optimum levels from inception of the contract. SAAT is therefore keen to understand how suppliers can help it achieve this important and necessary goal.

2 Procurement Philosophy

It is the SAA policy, when procuring goods or services, to follow a course of optimum value and efficiency by adopting best purchasing practices in supply chain management, ensuring where possible that open and fair competition has prevailed, with due regard being paid to the importance of:

2.1 The promotion of the Interdivisional Support Policy;

2.2 The promotion, development and support of businesses from disadvantaged communities (small, medium, micro enterprises, as well as established businesses within those communities) in terms of its BEE Policy;

2.3 The promotion of national and regional local suppliers and agents before considering overseas suppliers; and

2.4 The development, promotion and support for the moral values that underpin the above, in terms of SAA’s Business Ethics and Guidelines which requires that all commercial conduct be based on ethical and moral values and sound business practice. This value system governs all commercial behaviour within SAA.

2.5 The promotion and support of environmental friendly product and services that minimise the negative impact on the environment in line with our Environmental policy (Refer to Appendix 10)
3  SAA Black Economic Empowerment Programme Statement of Policy

3.1 The South African Airways Technical supports the South African Government objective of the Broad – Based Black Economic Empowerment (B-BBEE) and it supports the view that all South African Business enterprises should have an equal obligation to redress the imbalances of the past.

3.2 South African Airways Technical would therefore prefer to embark on a business relationship with those enterprises that share the same values and that are prepared to contribute to a significant B-BBEE initiatives (including, but not limited to subcontracting and Joint Ventures) as part of their bid responses.

3.3 In accordance with the Preferential Procurement Policy Framework Act (PPPFA), Act 5 of 2000; Preferential Procurement Regulations (2017), Bidders are to note that the following preference point systems will be applicable to any bids issued subsequently to this RFB process:

- The 80/20 system for requirements with a Rand value of up to R50 000 000 (applicable taxes included); and
- The 90/10 system for requirements with a Rand value above R50 000 000 (applicable taxes included).

3.4 For all the prospective local suppliers, their B-BBEE status should be verified in accordance with the Codes of Good practice issued in terms of the Broad Based Black Economic Empowerment Act No. 53 of 2003.

3.5 The Department of Trade and Industry (DTI) has revised the Codes of Good Practice on the 11 October 2013 (Government Gazette No. 36928). The Revised Codes will replace the Black Economic Empowerment Codes of Good Practice issued on the 9 February 2007. The revised Codes provide for a one year transitional period which commenced on the 11 October 2013. During the transitional period, companies may elect to be measured in terms of the Revised Codes or the 2007 version of the Codes. After the first year of the implementation of the Revised Codes, B-BBEE compliance will be measured in terms of the Revised Codes without any discretion. Companies which are governed by Sector-specific Codes will be measured in terms of those Sector Codes.

3.6 Local Suppliers are required to provide a valid original or certified BBBEE certificate or proof of exemption from an accredited SANAS/IRBA verification agency/auditor. Failure to submit a certificate will result in a zero score for BBBEE.

3.7 Preference will be given to bidders that are:

- 51% or more for black owned companies
- 30% black woman owned companies
- Black youth owned companies
- Military Veterans
- Rural and Township SMMEs
- Companies owned by people with disabilities.
4 Conditions

1.1 DISSEMINATION OF DOCUMENT

1.1.1 The bid document will be made available for downloading from the SAA Website ([http://www.flysaa.com/za/en/footerlinks/aboutUs/saa-tenders.html](http://www.flysaa.com/za/en/footerlinks/aboutUs/saa-tenders.html)) on the SAA Tenders section with effect from 11h00 hours on 30 May 2019.

1.2 CONDITIONS OF PROPOSAL

1.2.1 The final terms and conditions are subject to negotiations and a conclusion of an agreement between the parties. **SAAT reserves the right to enter into price negotiations with the winning bidder(s) and may in terms of PPPFA Regulations 2017 pass over a bid that is not market related in favour of second and third bidder.**

Final payment terms will be negotiated with the successful bidder before awarding the bid.

1.2.2 The bidder shall provide its best price in the bid. This price will be considered together with all other relevant criteria in the bid. The validity period of quoted prices should be clearly stated in the bid.

South African companies to contract with SAAT in ZAR currency. Bidders who import goods must be aware of the exchange rate risks which they have to address by liaising with their bankers. Resident bidders are to factor in potential exchange rate risks. Eg. Forward cover.

The bid shall be awarded, whether in whole or in part, at the sole and absolute discretion of SAAT. SAAT hereby represents that it is not obliged to award this bid to any bidder. SAAT is entitled to retract this bid at any time as from the date of issue. SAAT is not obliged to award this bid to the bidder that quotes the lowest bid. In the event that SAAT does make an award and should the successful bidder then fail to honor its bid such bidder shall, without any prejudice to any other rights or remedies that may be available to SAAT whether at law or otherwise, be liable to SAAT for any damages SAAT may incur as a result of such breach.

1.2.3 The bidder shall be disqualified from bidding if any attempt is made either directly to solicit and/ or canvass any information from any employee or agent of SAAT regarding this bid from the date the offer is submitted until the date of award of the bid.

1.2.4 SAAT will adjust any arithmetical errors found in the Proposal and shall advise the Bidder accordingly.

1.2.5 SAAT has the right to perform a site inspection of bidders premise.

1.2.6 SAAT has the right to have negotiation sessions with short listed suppliers during the normal course of the procurement process as-and-when required.
1.2.7 Proposals and any information contained within will be treated as confidential and will not be disclosed to any third party – including other Bidders.

1.2.8 Bidders shall prepare and submit Proposals at their own expense.

1.2.9 The successful bidder shall:

- Offer to supply and deliver GOODS AND SERVICES in accordance with the specifications, at the negotiated prices and in accordance with the delivery conditions;

- Agree that the Scope of Service document constitutes a general list and indication of GOODS AND SERVICES required at OR Tambo International Airport (SAAT offices).

- Enter into a non-exclusive contract when requested to do so by SAAT within the stipulated period;

- Be liable for all additional expenses incurred by SAAT in having to call for bids afresh and/or accepting any less favourable bid in the event that the bidder fails to enter into a contract with SAAT timeously.

1.2.10 Bidders may form a Consortium or a Joint venture –

Bidders must guarantee the obligations of the Consortium or Joint Venture;

Bidders must supply the following:

- A binding agreement between all parties of the Consortium or Joint Venture
- Name of the Consortium or Joint Venture trading as
- Consortium or Joint Venture Head Office
- Contact person 24 (twenty-four) hours availability.
- List of shareholders and percentage shareholding.
- Date of Consortium or Joint Venture registration.
- Consortium or Joint Venture registration number.
- Organizational structure of the Consortium or Joint Venture
- Basic functional structure, i.e. the administrative section of your Consortium or Joint Venture with which SAAT will be dealing with on a day to day basis.
- Valid Tax and BEE certificate of Consortium or Joint Venture. A Consortium or Joint Venture will qualify for points for their BBBEE status level as a legal entity, provided that the entity submits their BBBEE status level certificate.

A Consortium or Joint Venture will qualify for points for their BBBEE status level as an unincorporated entity, provided that the entity submits their consolidated BBBEE scorecard as if they were a group structure and that such a consolidated BBBEE scorecard is prepared for every separate tender.

Failure to submit a BBBEE status level certificate for the Consortium or Joint Venture will contribute zero (0) points.

The agreement and submission should clearly show who the leading consortium member is. The leading member shall be responsible for the execution of this Bid.
1.2.11 NIPP - National Industrial Participation (NIP) Programme

A bid is subject to an offset obligation under the National Industrial Participation requirements mandated by the South African Department of Trade and Industry (DTI) where the contract value exceeds US$10 million (or the equivalent thereof). “Direct NIPP” which is used in procurements where there is potential to develop or support direct strategic industries; or “Indirect NIPP” which is used in procurements where there is no potential for local manufacturing or supporting strategic industries is to be applied to this bid as one of the four tiers of procurement.

Information in this regard to this programme can be obtained at:


Please refer to the attached SBD 5 template – Appendix 7

1.3 SUBMISSION OF BIDS

1.3.1 This Bid is free of Charge (FOC). No fee is required to tender on this Bid.

1.3.2 All documents and information pertaining to this tender shall be submitted in a sealed parcel/envelope. The envelope must be clearly marked with:

the RFB No: SAAT004/19
Closing Date: 02 July 2019
Proposal/Confidential/Do Not open;
Bidders name and address on the back of the envelope;

and must be addressed as follows:

FOR ATTENTION:
Chairperson: Bid Adjudication Council (BAC)

1.3.3 All bid documents must be deposited in the tender box situated at: South African Airways, Airways Park, Jones Road – O.R Tambo International Airport, 1627, South Africa. FOR INTERNATIONAL BIDDERS ONLY (Companies outside of South Africa): bid documents may be emailed at Tenders@flysaa.com by no later than the time stipulated on the tender documents.

Hand delivered bids, via courier service, must be sealed in a parcel or envelope marked “Proposal/confidential/do not open” and placed in the Tender Box situated at the:

A If delivered by hand/courier service company, the envelope should be deposited into the SAA tender box which is located the reception gate of the office block at addressed as follows:
South African Airways (SOC) Ltd

**TENDER BOX**
Main Reception Gate,
Airways Park, Jones Road,
O.R. Tambo International Airport

<table>
<thead>
<tr>
<th>TENDER</th>
<th>CONFIDENTIAL (Do not open)</th>
</tr>
</thead>
<tbody>
<tr>
<td>PROJECT NAME</td>
<td>MAINTENANCE, REPAIR AND OVERHAUL ON TIME AND MATERIAL BASIS FOR THE GTCP331-350 AUXILIARY POWER UNITS (APU’S) AS OPERATED ON THE SAA AIRBUS A330 &amp; A340-200/300 AIRCRAFTS.</td>
</tr>
<tr>
<td>ENQUIRY NO.</td>
<td>SAAT004/19</td>
</tr>
<tr>
<td>CLIENT NAME</td>
<td>SOUTH AFRICAN AIRWAYS TECHNICAL</td>
</tr>
<tr>
<td>DESCRIPTION</td>
<td>REQUEST FOR BID FOR THE MAINTENANCE, REPAIR AND OVERHAUL ON TIME AND MATERIAL BASIS FOR THE GTCP331-350 AUXILIARY POWER UNITS (APU’S) AS OPERATED ON THE SAA AIRBUS A330 &amp; A340-200/300 AIRCRAFTS.</td>
</tr>
<tr>
<td>FOR ATTENTION</td>
<td>BID ADJUDICATION COUNCIL</td>
</tr>
<tr>
<td>CLOSING DATE</td>
<td>02 JULY 2019 AT 11H00 (GMT+2)</td>
</tr>
<tr>
<td>TENDERER’S NAME</td>
<td>MAINTENANCE, REPAIR AND OVERHAUL OF GTCP331-350 AUXILIARY POWER UNITS.</td>
</tr>
</tbody>
</table>
| TENDER BOX DETAILS | South African Airways (SOC) Ltd

<table>
<thead>
<tr>
<th></th>
<th>TENDER BOX</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Main Reception Gate, Airways Park, Jones Road, O.R. Tambo International Airport</td>
</tr>
</tbody>
</table>

by not later than 11h00 (GMT +2), on the 02 July 2019

B It should be noted that the above tender box is accessible to the public 24 hours

C It should be noted that SAA personnel and/or security personnel cannot be liable to sign for receipt of the envelope

D The onus of ensuring the envelope is deposited in the tender box lies with the interested party
If responses are not delivered as stipulated herein, such responses shall not be considered. No email or faxed responses will be considered, unless otherwise stated herein.

Late Bids will not be considered and Bids delivered to any address or deposited in any box other than that stipulated herein will be regarded as late Bids and may consequently be returned to bidders.

The responses to this RFB will be opened as soon as possible after the closing date and time.

South African Airways Technical is not obliged to disclose to any other company any confidential details relating to the submissions received, i.e. pricing, delivery, ideas etc.

The proposal must be dispatched in time to reach SAAT by not later than 11h00 (GMT+2), on the 02 July 2019

A soft copy of the bid template saved onto a flash drive, is to accompany the bid

No facsimile or e-mail bids will be considered.

FOR INTERNATIONAL BIDDERS ONLY (Companies outside of South Africa): bid documents may be emailed at Tenders@flysaa.com by no later than the time stipulated on the tender documents.

Proposals submitted shall consist of all documents listed in Appendix 3 – the checklist, which forms the minimum acceptable requirement.

1.4 PERIOD/VALIDITY OF ACCEPTANCE

Proposals shall be open for acceptance for a period of at least 120 calendar days after the closing date.

It should be noted that Bidders may offer a shorter validity period, but that they may, in that event, be disregarded for this reason.

Should Bidders be unable to comply with this validity period, an alternative validity period may be offered hereunder.

<table>
<thead>
<tr>
<th>The bid holds good until - State alternative period:</th>
<th>Comment:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Signature of Bidder(s):</td>
<td></td>
</tr>
<tr>
<td>Date:</td>
<td></td>
</tr>
</tbody>
</table>
1.5 DEVIATIONS FROM RFB

1.5.1 Should the Bidder desire to make any departures from, or modifications to this Request for Bid or to qualify its Proposal in any way, it shall clearly set out its proposals within the framework posted under Appendix 4 hereunder or alternatively state them in a covering letter attached to its Proposal and referred to hereunder, failing which the Bid shall be deemed to be unqualified and conforms exactly with the requirements of this Request for Bid.

1.5.2 Unless otherwise specified specifically and stipulated in writing, the sole memorial of any contract between the parties shall be the provisions of the contract in this regard and any terms and conditions forming part of the Bidders Proposal or other documentation shall not form part of the Contract and shall be of no force or effect.

1.6 COMMUNICATIONS SURROUNDING THE RFB

1.6.1 All queries or information relating to this document or surrounding the bid must be addressed to the Project Manager as stipulated on page one (1) of this RFB; in writing.

1.6.2 Any queries addressed to individuals other than as stipulated; whether verbal, telephonic, and written or in any other form, will eliminate the Bidder from this process.

1.6.3 No discussions will be entered into surrounding elimination through noncompliance of clause 1.6.1.

1.6.4 The Project Manager reserves the right to clarify any information from the bidder in writing.

1.6.5 All replies to queries will be in writing and copied to all Tenderers unless the information is of a proprietary nature or relates to method/procedure statements. All queries must be submitted by 11 June 2019, where possible at least 02 working day before closing date of Tender.

1.7 INSTRUCTIONS FOR COMPLETION OF RFB

1.7.1 RFB submissions must be made in duplicate hard copies (1 bound original and 1 bound copy). As well as on soft copy (flash drive)

1.7.2 The signatory of the submission must be legally authorized by the bidding supplier to do so.

1.8 DISCLAIMERS

1.8.1 The Bidders are hereby notified that South African Airways Technical is not committed to any course of action as a result of its issuance of this RFB and its acknowledgment of receipt in response to it. South African Airways Technical reserves the right and at its sole and full discretion to:
i. Take no further action whatsoever, if it so decides;
ii. Withdraw from this process and the process and the provisions of this project at any time;
iii. Change the date of adjudication and submission;

1.8.2 South African Airways Technical decisions will be final and no correspondence will be entered into.

1.8.3 South African Airways Technical will not reimburse any Bidder for any monies spent preparing the submissions for the RFB.

1.8.4 South African Airways Technical can disqualify a company, should it discover that the company has provided misleading information.

1.8.5 South African Airways Technical reserves the right to appoint, contract with and monitor the performance of any service provider it deems will offer the best service in line with its requirements. It also reserves the right, in its sole discretion, to re-advertise, not to re-advertise or not to award the bid.

1.9 GENERAL BIDDER OBLIGATION

1.9.1 The Bidder(s) shall be fully responsible to South African Airways Technical for the acts and omissions of persons directly or indirectly employed by them.

1.9.2 The Bidder(s) must comply with the requirements stated in this RFB.

1.10 CONFIDENTIALITY AND COMPLIANCE

1.10.1 This RFB and information contained herein, shall remain the property of South African Airways Technical and may not be reproduced, sold or otherwise disposed of. All recipients of this document shall treat the details contained herein as strictly private and confidential and it will only be used for the evaluation of this bid.

1.10.2 The information disclosed in this RFB is given by South African Airways in good faith and only for the purposes of providing sufficient information to the Bidders to enable the submission of a well-informed realistic RFB.

1.11 UNDERTAKINGS BY BIDDERS

It is assumed that, by virtue of submitting the RFB response, the Bidder has read, understood and accepted all the terms and conditions contained herein. The Bidder’s submission shall mean fully acceptance of the terms and conditions of the document.

1.12 AUTHORISATION OF SIGNATORY

1.12.1 If the RFB Bidder is a company, a certified copy of the resolution of the Board of Directors (signed by the Chairman or Secretary of the Board) authorising the person who signs this RFB to so.
1.12.2 If Bidder is a partnership, a certified copy of the resolution of the partners (personally signed by all the partners) authorising the person who signs this RFB to do so.

1.12.3 Any Bidder that fail to comply with the above to provisions may lead to rejection of their submission.

1.13 CORRUPTION

If a Bidder, or any person employed by the Bidder, is found to have either directly or indirectly offered, promised or given to any person in the employ of South African Airways Technical, any commission, gratuity, gift or other consideration, South African Airways Technical shall have the right and without prejudice to any other legal remedy which it may have in regard to any loss or additional cost or expenses, to disqualify the RFB Bidder from further participation in this process and any other subsequent process in this regard. The RFB Bidder will be responsible for all and any loss that South African Airways Technical may suffer as a result thereof. In addition, South African Airways Technical reserves the right to exclude such a Bidder from future transactions with South African Airways.

1.14 UNDERTAKING BY SOUTH AFRICAN AIRWAYS

1.14.1 When preparing a submission to this RFB, South African Airways Technical urges all RFB Bidders to put their best effort into the structuring and development of the proposal.

1.14.2 The RFB process will include due governance and the results of the adjudication process (feedback regarding the bidders bid) will be available to the Bidders at the sole discretion of South African Airways Technical.
1.15 BIDDERS DETAILS

<table>
<thead>
<tr>
<th>Name of Bidder</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Supplier Physical Address:</td>
<td></td>
</tr>
<tr>
<td>Telephone No:</td>
<td></td>
</tr>
<tr>
<td>Fax No:</td>
<td></td>
</tr>
<tr>
<td>Contact Person:</td>
<td></td>
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<tr>
<td>Designation:</td>
<td></td>
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<tr>
<td>E-mail:</td>
<td></td>
</tr>
<tr>
<td>Company Registration No:</td>
<td></td>
</tr>
<tr>
<td>Banking details</td>
<td></td>
</tr>
</tbody>
</table>

If the items being offered on this bid originate from a country, other than RSA, please supply the following details:

| Country of Origin: |  |
| Country of Manufacture |  |
| Country of Export |  |
| Name and Address of Manufacture |  |

The bidder must state hereunder the annual holiday closedown period and also if this period has been included in the delivery period offered:

SIGNATURE OF THE BIDDER: ________________________________

DATE AND COMPANY STAMP: ________________________________
REQUEST FOR BID FOR THE MAINTENANCE, REPAIR AND OVERHAUL ON TIME AND MATERIAL BASIS FOR THE GTCP331-350 AUXILIARY POWER UNITS (APU’S) AS OPERATED ON THE SAA AIRBUS A330 & A340-200/300 AIRCRAFTS.

Introduction:
Under the Agreement, the successful bidder shall provide specified services/goods under as per quoted price. The duration of the Agreement will be for three (3) years.

All submissions are to be based on 2019 pricing and bidders are to submit detailed pricing inclusive of all applicable taxes.

SCOPE OF SERVICES

1. THE MAINTENANCE, REPAIR AND OVERHAUL ON TIME AND MATERIAL BASIS FOR THE GTCP331-350 AUXILIARY POWER UNITS (APU’S) AS OPERATED ON THE SAA AIRBUS A330 & A340-200/300 AIRCRAFTS.

Please refer to the attached templates.

ANNEXURE 1 – Please complete Annexure 1 - Pricing Schedule (Spreadsheet template)
PHASE 1: MANDATORY (CRITICAL) CRITERIA

Bidder must indicate compliance or non-compliance on a point-by-point basis by supplying evidentiary proof as requested.

The bidder must clearly state if a deviation from these requirements are offered and the reason therefore. If an explanatory note is provided, the paragraph reference must be attached as an appendix to the bid submission. Bids not completed in this manner may be considered incomplete and rejected. Should bidders fail to indicate agreement and be able to demonstrate compliance or motivate otherwise, SAAT will assume that the bidder is not in agreement/compliance with the statement(s) as specified in this bid.

Alternative Bids by the Bidder/s or any non-compliance to the specification will be evaluated and considered at SAAT’s sole discretion.

The following critical criteria will apply for evaluation of this bid. A bid shall not be recommended for acceptance if the bidder is unable to comply with the required criteria or if there is no supporting documentation supplied.

<table>
<thead>
<tr>
<th>CRITICAL CRITERIA: GTCP331-350 APU’S</th>
<th>Yes</th>
<th>No</th>
</tr>
</thead>
<tbody>
<tr>
<td>- Must be approved by SA-CAA as an AMO and issue SA-CAA CA21-19 release certificate <em>(Please provide certified copy)</em></td>
<td></td>
<td></td>
</tr>
<tr>
<td>- Must be EASA approved <em>(Please provide certified copy)</em></td>
<td></td>
<td></td>
</tr>
<tr>
<td>- Must be FAA approved <em>(Please provide certified copy)</em></td>
<td></td>
<td></td>
</tr>
<tr>
<td>- The relevant approval certificates inclusive of OPSPEC approved by the local CAA must be Supplied <em>(Please provide certified copies).</em></td>
<td></td>
<td></td>
</tr>
<tr>
<td>- Bidders to quote on Not To Exceed Price <em>(NTE)</em></td>
<td></td>
<td></td>
</tr>
<tr>
<td>- Proof of Product Liability Insurance <em>(Please attach certificate/evidence).</em></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
HASE 2: FUNCTIONAL CRITERIA

Please score yourself (By means of circling the points which meet your Functionality Criteria) using the table hereunder:

<table>
<thead>
<tr>
<th>Functionality Criteria</th>
<th>Weight</th>
</tr>
</thead>
<tbody>
<tr>
<td>Guaranteed Turnaround Time (TAT)</td>
<td>25</td>
</tr>
<tr>
<td>For conditional maintenance repair shop visit of an APU including full overhaul work scope.</td>
<td></td>
</tr>
<tr>
<td>• Under 45 Calendar days</td>
<td>25 points or</td>
</tr>
<tr>
<td>• 46-50 Calendar days</td>
<td>15 points or</td>
</tr>
<tr>
<td>• &gt; 50 Calendar days</td>
<td>10 points</td>
</tr>
<tr>
<td>Penalties may apply.</td>
<td></td>
</tr>
<tr>
<td>For maintenance repair shop visit of an APU including partial refurbishment work scope.</td>
<td></td>
</tr>
<tr>
<td>• Under 35 Calendar days</td>
<td>25 points or</td>
</tr>
<tr>
<td>• 46-50 Calendar days</td>
<td>15 points or</td>
</tr>
<tr>
<td>• &gt; 50 Calendar days</td>
<td>05 days</td>
</tr>
<tr>
<td>Penalties may apply.</td>
<td></td>
</tr>
<tr>
<td>Warranties:</td>
<td>35</td>
</tr>
<tr>
<td>• 3500 hours and or 24 months, whichever comes first from date of installation,</td>
<td>35 points or</td>
</tr>
<tr>
<td>• 2000 hours and or 18 months, whichever comes first from date of installation</td>
<td>20 points</td>
</tr>
<tr>
<td>Induction:</td>
<td>15</td>
</tr>
<tr>
<td>• Induct APU within 1-3 calendar days of arrival to receiving inspection.</td>
<td>15 points or</td>
</tr>
<tr>
<td>• Induct APU within 4-6 calendar days of arrival to receiving inspection.</td>
<td>10 points</td>
</tr>
<tr>
<td>TOTAL WEIGHT</td>
<td>100 Points</td>
</tr>
<tr>
<td>THRESHOLD</td>
<td>80 Points</td>
</tr>
</tbody>
</table>
PHASE 3: PRICE AND BBBEE EVALUATION

<table>
<thead>
<tr>
<th>Evaluation Elements</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Price</td>
<td>90</td>
</tr>
<tr>
<td>BBBEE</td>
<td>10</td>
</tr>
</tbody>
</table>

In order to facilitate a comparison between the Bids or quotations, all bids shall be converted to a common basis, as per the PPPFA requirements, the 90/10 principle will be applied as follows:

3. Price Evaluation

The 90/10 principle per the PPPFA regulations will be followed:

- Price 90 points
- BBBEE 10 points

A bid will be disqualified if it fails to meet the minimum threshold of 80 points for functionality as per the criteria above.

The following is not part of the evaluation but is merely for information purposes only — Tenderers are to advise their current status:

<table>
<thead>
<tr>
<th></th>
<th>Yes</th>
<th>No</th>
</tr>
</thead>
<tbody>
<tr>
<td>SAAT QA approval</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

NB: Tenderers shall be required to obtain/be approved by SAAT QA if awarded

Price and Total Cost of Ownership

When different products are compared, other aspects (including price) such as guarantee periods, expected lifespan, cost and availability of spare parts or components, after sales service etc, are also taken into consideration to ensure that the total cost of ownership of the various products are compared and not merely the bid price in isolation. Included in this section would also be evaluations on the shipping and handling charges.

Due to the competitiveness of the environment and especially in current times, price is a very important factor as it ensures optimum value for money and reflects directly on SAA’s and SAAT’s bottom line (profitability).

The prices must be fixed for the first year, where after prices will be negotiated and mutually agreed upon, and it should not exceed annual inflation/CPI.

Refer to Attachment ‘SAAT004/19 ’PRICING SCHEDULE “ REQUEST FOR BID FOR THE SUPPLY OF:
The promotion, development and support of businesses from previously disadvantaged communities (small, medium, micro-enterprises, as well as established businesses within those communities) in terms of the BBBEE policy.

Submission of a valid BBBEE certificate is required, except in the case of an Exempt Micro Enterprise (EME) where a formal letter from the bidder’s registered auditor/accountant, stating the following will be accepted:

- The Auditor/Accounting officer’s or letterhead with full contact details;
- The Auditor/Accounting officer’s practice numbers;
- The name and physical location of the measured entity;
- The registration number and, where applicable, the VAT number of the measured entity;
- The date of issue and the date of expiry;
- The BBBEE Status Level of Contribution obtained by the measured entity;
- The total black shareholding and total black female shareholding.

Or an affidavit stating the total black shareholding and total black female shareholding, BBBEE Status Level of Contribution and what the company’s annual turnover is.

In terms of Regulation 6 (2) and 7 (2) of the Preferential Procurement Regulations, preference points must be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table below. Please circle applicable number of points:

<table>
<thead>
<tr>
<th>B-BBEE Status Level of Contributor</th>
<th>Number of points (90/10 system)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>10</td>
</tr>
<tr>
<td>2</td>
<td>9</td>
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<tr>
<td>3</td>
<td>6</td>
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<tr>
<td>4</td>
<td>5</td>
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<td>5</td>
<td>4</td>
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<td>6</td>
<td>3</td>
</tr>
<tr>
<td>7</td>
<td>2</td>
</tr>
<tr>
<td>8</td>
<td>1</td>
</tr>
<tr>
<td>Non-compliant contributor</td>
<td>0</td>
</tr>
</tbody>
</table>
SUPPORTING DOCUMENTS

Please take note that failure to submit the supporting documents required below, may adversely impact the review of your bid.

1. Company Documentation: Please attach the listed documents

Financial Statements
Please attach your Audited Financial Statements for the past two years for companies OR the two previous year’s financial statements and officer’s report for Closed Corporations (CC).

CC or Company Registration Documents

Companies Shareholders Certificate

Aviation General Third Party Legal Liability Insurance Certificate

SARS Tax Clearance Certificate
International companies to provide evidence of Tax Compliance status
Please provide evidence that your company tax affairs are in order. As per latest RSA National Treasury SCM Instruction No. 7 of 2017/2018 persons conducting business with the State are to be tax compliant. This has to be checked with every new business concluded or amendments made on current contracts with foreign and local suppliers.

FOREIGN BIDDERS: SAAT requests that you fill out and sign off the attached Standard Bidding Document 1 (SBD1 – Appendix 11) The SBD1 form must be emailed to: GovernmentInstitute@sars.gov.za
The request for a Tax Clearance Certificate (TCC see attached form) must be submitted by the foreign entity itself to ensure adherence to governance processes.

The foreign entity or service provider must provide the following:
• Details of the foreign entity
• Description of the goods or service being provided
• Name of the South African government institution to whom the service will be provided.

A scanned copy of the TCC will be issued to the entity and that copy can be submitted to the relevant government institution by the entity.

In case of a consortium/joint venture, or where sub-contractors are utilised, a valid original Tax Clearance Certificate for each consortium/joint venture member and/or sub-contractor (individual) must be submitted. Each consortium/joint venture must submit its own valid original Tax Clearance Certificate.

Confirmation that the bidder is not on the database for restricted suppliers and the register for tender defaulters as published by National Treasury

Confirmation of bidder registration on the Central Supplier Database on the National Treasury website: https://secure.csd.gov.za/Account/Register
The Central Supplier Database maintains a database of organisations, institutions and individuals who can provide goods and services to government. The CSD will serve as the single source of key supplier information for organs of state from 01 April 2016 providing consolidated, accurate, up-to-date, complete and verified supplier information to procuring organs of state. Prospective suppliers interested in pursuing opportunities within the South African government are encouraged to self-register on the Central Supplier Database. This self-registration application represents an expression of interest from
the supplier to conduct business with the South African government. Once submitted, your details will be assessed for inclusion on the Central Supplier Database.

Valid BBBEE certificate (South African Companies)
Submission of a valid BBBEE certificate is required from an accredited SANAS/IRBA verification agency/auditor, except in the case of an “Exempt Micro Enterprise” where a formal letter from the Bidder’s registered accountant stating “Annual Turn Over” will be accepted, or an affidavit stating the total black shareholding and total black female shareholding, BBBEE Status Level of Contribution and what the company’s annual turnover is. Failure to submit a certificate will result in a zero score for BBBEE.

Indicate whether your company is an:
- a. Exempted Micro Enterprise (EME)
- b. Qualifying Small Enterprise (QSE)
- c. Generic Enterprise

What is the enterprise’s average annual turnover (excl. VAT) during the current period under review for which the business has been operating or the previous two financial years?

R________________________________________

NB. Please submit your most recent set of annual financial statements (AFS) that are audited/independently reviewed not older than twelve months. If these financial statements are older than twelve months, please submit your most recent management accounts (Income Statement, Balance Sheet and Cash Flow) signed by the directors/members.

Please complete the following:

<table>
<thead>
<tr>
<th>Checklist for required financial statements</th>
<th>Response</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>For a company and co-operative - Submission of most recent set of AFS signed by the directors and auditors.</td>
<td><img src="%E2%9C%93" alt="Yes" /> <img src="%E2%9C%97" alt="No" /></td>
<td><img src="%E2%9C%93" alt="Yes" /> <img src="%E2%9C%97" alt="No" /></td>
</tr>
<tr>
<td>For a Close Corporation – Submission of the most recent set of AFS signed by the member(s) and accounting officer / independent reviewer.</td>
<td><img src="%E2%9C%93" alt="Yes" /> <img src="%E2%9C%97" alt="No" /></td>
<td><img src="%E2%9C%93" alt="Yes" /> <img src="%E2%9C%97" alt="No" /></td>
</tr>
<tr>
<td>Does the AFS have:</td>
<td><img src="%E2%9C%93" alt="Yes" /> <img src="%E2%9C%97" alt="No" /></td>
<td><img src="%E2%9C%93" alt="Yes" /> <img src="%E2%9C%97" alt="No" /></td>
</tr>
<tr>
<td>- Signed audit/accounting office report and directors/members report</td>
<td><img src="%E2%9C%93" alt="Yes" /> <img src="%E2%9C%97" alt="No" /></td>
<td></td>
</tr>
<tr>
<td>- Balance sheet</td>
<td><img src="%E2%9C%93" alt="Yes" /> <img src="%E2%9C%97" alt="No" /></td>
<td></td>
</tr>
<tr>
<td>- Income statement</td>
<td><img src="%E2%9C%93" alt="Yes" /> <img src="%E2%9C%97" alt="No" /></td>
<td></td>
</tr>
<tr>
<td>- Cash flow statement</td>
<td><img src="%E2%9C%93" alt="Yes" /> <img src="%E2%9C%97" alt="No" /></td>
<td></td>
</tr>
</tbody>
</table>
If annual set of AFS is older than twelve months, most recent set of interim results or management accounts signed by the directors have been submitted.

<table>
<thead>
<tr>
<th>Yes</th>
<th>No</th>
</tr>
</thead>
</table>

Do the Management accounts or interim AFS have:
- Balance sheet
- Income statement
- Cash flow statement

<table>
<thead>
<tr>
<th>Yes</th>
<th>No</th>
</tr>
</thead>
</table>

AFS language medium is English

<table>
<thead>
<tr>
<th>Yes</th>
<th>No</th>
</tr>
</thead>
</table>

Obtained letter of support for subsidiary company if holding company’s AFS was supplied

<table>
<thead>
<tr>
<th>Yes</th>
<th>No</th>
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</thead>
</table>

Submission of the following for a Joint Venture or Partnership:
- Copy of each bidder’s AFS
- Joint venture or partnership agreement

<table>
<thead>
<tr>
<th>Yes</th>
<th>No</th>
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</thead>
</table>

Please provide confirmation from financial manager/external auditor/CEO/Accounting Officer (whichever is relevant to your type of business) that the business is:

a. A Going Concern

b. In a Sound Financial Condition

c. Has the financial and operational capacity to fulfill the contract requirements

<table>
<thead>
<tr>
<th>YES / NO</th>
</tr>
</thead>
</table>

Signature ____________________________________________________________

Capacity ____________________________________________________________
We the undersigned submit this Proposal in accordance with the conditions contained in the referenced RFB document and attach the documents required:

<table>
<thead>
<tr>
<th>No.</th>
<th>Documents Submitted</th>
<th>N/A</th>
<th>Yes</th>
<th>No</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Bid Summary &amp; Details</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Appendix 1 Scope of Services + Soft Copy of Bid Template on a FLASHDRIVE</td>
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<tr>
<td></td>
<td>Appendix 2 Evaluation Criteria</td>
<td></td>
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<tr>
<td></td>
<td>Appendix 3 Checklist</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Appendix 4 Deviations from Request for Bid</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Appendix 5 Board Resolution/Delegation of Powers</td>
<td></td>
<td></td>
<td></td>
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<tr>
<td></td>
<td>Appendix 6 References</td>
<td></td>
<td></td>
<td></td>
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<tr>
<td></td>
<td>Appendix 7 NIPP</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Appendix 8 Confirmation of Intention to Quote and Confidentiality</td>
<td></td>
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<td></td>
</tr>
<tr>
<td></td>
<td>Appendix 9 Preference Point Claim Form in Terms of the Preferential Procurement Regulations 2017</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Appendix 10 SAAT Environmental Policy</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Appendix 11 National Treasury SBD1 Questionnaire for Foreign Suppliers</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**International companies to provide evidence of Tax Compliance status**

Please provide evidence that your company tax affairs are in order. As per latest RSA National Treasury SCM Instruction No. 7 of 2017/2018 persons conducting business with the State are to be tax compliant. This has to be checked with every new business concluded or amendments made on current contracts with foreign and local suppliers.

**FOREIGN BIDDERS:** SAAT requests that you fill out and sign off the attached Standard Bidding Document 1 (SBD1 – Appendix 11) The SBD1 form must be emailed to: GovernmentInstitute@sars.gov.za

The request for a Tax Clearance Certificate (TCC see attached form) must be submitted by the foreign entity itself to ensure adherence to governance processes.

The foreign entity or service provider must provide the following:

- Details of the foreign entity
- Description of the goods or service being provided
- Name of the South African government institution to whom the service will be provided.

A scanned copy of the TCC will be issued to the entity and that copy can be submitted to the relevant government institution by the entity.

|     | Appendix 12 Application for Tax Clearance Certificate for Foreign Suppliers |     |     |    |
Financial Statements
CC or Company Registration Documents
Public Liability and Incident Insurance
SARS Tax Clearance Certificate
International companies to provide evidence of Tax Compliance status (tax affairs are in order)
Confirmation of bidder registration on the Central Supplier Database on the National Treasury website: [https://secure.csd.gov.za/Account/Register](https://secure.csd.gov.za/Account/Register)
Valid BBBEE certificate (South African companies)
Declaration of Interest (SBD4)

Please take note that failure to submit the supporting documents required above, may adversely impact the review of your bid.

<table>
<thead>
<tr>
<th>Deviations from RFB</th>
<th>Appendix 4</th>
</tr>
</thead>
</table>

If no departures or modifications are desired, the Schedule hereunder is to be marked “NIL”.

<table>
<thead>
<tr>
<th>Page Number</th>
<th>Clause Number</th>
<th>Deviation</th>
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</thead>
<tbody>
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</tr>
</tbody>
</table>
Please attach, this existing format is a sample:

Company Name Here

MINUTES OF [Company Name] BOARD MEETING HELD IN [Place] ON [Date]

PRESENT:
Mr. Surname (Chairman)
Mr. Surname [Designation]

RESOLVED THAT:
The company will bid on South African Airways Technical (SOC) Limited, RFB No: SAAT004/19

FURTHER RESOLVED THAT:
Mr. / Mrs. [Company Representative] has been duly authorized to sign all documents relating to this bid on behalf of [Company Name]

Name Surname (Chairman)  Witness

Name Surname (Designation)  Witness
List three (3) references of present or past, customers, other than SAA/SAAT where service of similar scope has been performed in the last three (3) years.

<table>
<thead>
<tr>
<th>References</th>
<th>Appendix 6</th>
</tr>
</thead>
</table>

1. **Company name:**
   ______________________________

   **Scope of Work:**
   ______________________________
   ______________________________

   **Contact Person & Title:**
   ______________________________

   **Email Address:**
   ______________________________

   **Telephone:**
   ______________________________

   **Address:**
   ______________________________
   ______________________________

2. **Company name:**
   ______________________________

   **Scope of Work:**
   ______________________________
   ______________________________

   **Contact Person & Title:**
   ______________________________

   **Contact Person & Title:**
   ______________________________

   **Telephone:**
   ______________________________

   **Address:**
   ______________________________
   ______________________________
### 3. Company name:

_________________________________________

Scope of Work:

_________________________________________

_________________________________________

Contact Person & Title:

_________________________________________

Email Address:

_________________________________________

Telephone:

_________________________________________

Address:

_________________________________________
INTRODUCTION

The National Industrial Participation (NIP) Programme, which is applicable to all government procurement contracts that have an imported content, became effective on the 1 September 1996. The NIP policy and guidelines were fully endorsed by Cabinet on 30 April 1997. In terms of the Cabinet decision, all state and parastatal purchases/lease contracts (for goods, works and services) entered into after this date, are subject to the NIP requirements. NIP is obligatory and therefore must be complied with. The Industrial Participation Secretariat (IPS) of the Department of Trade and Industry (DTI) is charged with the responsibility of administering the programme.

1  PILLARS OF THE PROGRAMME

1.1 The NIP obligation is benchmarked on the imported content of the contract. Any contract having an imported content equal to or exceeding US$ 10 million or other currency equivalent to US$ 10 million will have a NIP obligation. This threshold of US$ 10 million can be reached as follows:

(a) Any single contract with imported content exceeding US$10 million.
   or
(b) Multiple contracts for the same goods, works or services each with imported content exceeding US$3 million awarded to one seller over a 2 year period which in total exceeds US$10 million.
   or
(c) A contract with a renewable option clause, where should the option be exercised the total value of the imported content will exceed US$10 million.
   or
(d) Multiple suppliers of the same goods, works or services under the same contract, where the value of the imported content of each allocation is equal to or exceeds US$ 3 million worth of goods, works or services to the same government institution, which in total over a two (2) year period exceeds US$10 million.

1.2 The NIPP obligation applicable to suppliers in respect of sub-paragraphs 1.1 (a) to 1.1 (c) above will amount to 30 % of the imported content whilst suppliers in respect of paragraph 1.1 (d) shall incur 30% of the total NIP obligation on a pro-rata basis.
1.3 To satisfy the NIP obligation, the DTI would negotiate and conclude agreements such as investments, joint ventures, sub-contracting, licensee production, export promotion, sourcing arrangements and research and development (R&D) with partners or suppliers.

1.4 A period of seven years has been identified as the time frame within which to discharge the obligation.

2 REQUIREMENTS OF THE DEPARTMENT OF TRADE AND INDUSTRY

2.1 In order to ensure effective implementation of the programme, successful bidders (contractors) are required to, immediately after the award of a contract that is in excess of $10 million (ten million dollars), submit details of such a contract to the DTI for reporting purposes.

2.2 The purpose for reporting details of contracts in excess of the amount of $10 million (ten million dollars) is to cater for multiple contracts for the same goods, works or services; renewable contracts and multiple suppliers for the same goods, works or services under the same contract as provided for in paragraphs 1.1.(b) to 1.1.(d) above.

3 BID SUBMISSION AND CONTRACT REPORTING REQUIREMENTS OF BIDDERS AND SUCCESSFUL BIDDERS (CONTRACTORS)

3.1 Bidders are required to sign and submit this Standard Bidding Document (SBD 5) together with the bid on the closing date and time.

3.2 In order to accommodate multiple contracts for the same goods, works or services; renewable contracts and multiple suppliers for the same goods, works or services under the same contract as indicated in sub-paragraphs 1.1 (b) to 1.1 (d) above and to enable the DTI in determining the NIP obligation, successful bidders (contractors) are required, immediately after being officially notified about any successful bid with a value in excess of $10 million (ten million dollars), to contact and furnish the DTI with the following information:

- Bid / contract number.
- Description of the goods, works or services.
- Date on which the contract was accepted.
- Name, address and contact details of the government institution.
- Value of the contract.
- Imported content of the contract, if possible.

3.3 The information required in paragraph 3.2 above must be sent to the Department of Trade and Industry, Private Bag X 84, Pretoria, 0001 for the attention of Mr Elias Malapane within five (5) working days after award of the contract. Mr Malapane may be contacted on telephone (012) 394 1401, facsimile (012) 394 2401 or e-mail at Elias@thedti.gov.za for further details about the programme.
4 PROCESS TO SATISFY THE NIP OBLIGATION

4.1 Once the successful bidder (contractor) has made contact with and furnished the DTI with the information required, the following steps will be followed:

   a. the contractor and the DTI will determine the NIP obligation;
   b. the contractor and the DTI will sign the NIP obligation agreement;
   c. the contractor will submit a performance guarantee to the DTI;
   d. the contractor will submit a business concept for consideration and approval by the DTI;
   e. upon approval of the business concept by the DTI, the contractor will submit detailed business plans outlining the business concepts;
   f. the contractor will implement the business plans; and
   g. the contractor will submit bi-annual progress reports on approved plans to the DTI.

4.2 The NIP obligation agreement is between the DTI and the successful bidder (contractor) and, therefore, does not involve the purchasing institution.
Confirmation of Intention to Quote and Confidentiality

_APPENDIX 8_(To be submitted _before_ Bid Documents Submission, via email)

COMPANY NAME: ________________________________

CONTACT PERSON: ______________________________

REGISTRATION NUMBER: _________________________

REQUEST FOR BID FOR THE MAINTENANCE, REPAIR AND OVERHAUL ON TIME AND MATERIAL BASIS FOR THE GTCP331-350 AUXILIARY POWER UNITS (APU’S) AS OPERATED ON THE SAA AIRBUS A330 & A340-200/300 AIRCRAFTS.

We confirm receipt of the above Request for Bid and all specifications, drawings and exhibits and confirm our intention to submit a Bid for the GOODS and SERVICES all in accordance with the Request for Bid.

We undertake to keep secret and hold confidential all information relating directly or indirectly to this Request for Bid, the GOODS and SERVICES as defined in the Request for Bid and warrant that the same shall not be divulged by ourselves, our employees or agents to any third party (including prospective Sub-contractors / Suppliers) save to the extent necessary for the preparation of our Bid, and then only on the basis that the recipient of such information shall be bound by similar confidentiality undertakings to those undertaken by ourselves hereunder.

We, as bidders, realize and agree that the fact that we have been invited to submit a Bid and all matters relating to SAA/SAAT’s handling of the proposed Contract or the selection of Suppliers or potential Suppliers are strictly confidential as among bidder and SAA/SAAT. All announcements as to pre-qualification, Request for Bid, bidders and Contract negotiations will be made by SAA/SAAT only.

The above undertaking shall survive the Bid and any subsequent Contract.

We further undertake to return the RFB and all specifications, drawings and exhibits if we are not successful with this enquiry or decide not to submit a Bid.

**Communication with bidder:**

All further communications concerning this Request for Bid should be addressed for the attention of our ____________

Telephone: ________________________________ Fax: ________________________________

Yours faithfully

__________________________________________ Date: ________________________________

Signature by bidder’s Representative who hereby acknowledges that he/she is duly authorised to commit the bidder to this undertaking.

Kindly acknowledge receipt of this bid and indicate your agreement with the above-mentioned by return message [koenadorhmokobane@flysaa.com](mailto:koenadorhmokobane@flysaa.com)
PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2017

This preference form must form part of all bids invited. It contains general information and serves as a claim form for preference points for Broad-Based Black Economic Empowerment (B-BBEE) Status Level of Contribution


1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to all bids:

- the 80/20 system for requirements with a Rand value less than R50,000,000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50,000,000 (all applicable taxes included).

1.2 The value of this bid is estimated to exceed R50,000,000 (all applicable taxes included) and therefore the 90/10 system shall be applicable.

1.3 Preference points for this bid shall be awarded for:

(a) Price; and
(b) B-BBEE Status Level of Contribution.

1.3.1 The maximum points for this bid are allocated as follows:

1.3.1.1 PRICE


1.3.1.2 B-BBEE STATUS LEVEL OF CONTRIBUTION


Total points for Price and B-BBEE must not exceed 100

1.4 Failure on the part of a bidder to fill in and/or to sign this form and submit a B-BBEE Verification Certificate from a Verification Agency accredited by the South African Accreditation System (SANAS) or a Registered Auditor approved by the Independent Regulatory Board of Auditors (IRBA) or an Accounting Officer as contemplated in the Close Corporation Act (CCA) together with the bid, will be interpreted to mean that preference points for B-BBEE status level of contribution are not claimed.
1.5. The purchaser reserves the right to require of a bidder, either before a bid is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the purchaser.

2. DEFINITIONS

2.1 “all applicable taxes” includes value-added tax, pay as you earn, income tax, unemployment insurance fund contributions and skills development levies;

2.2 “B-BBEE” means broad-based black economic empowerment as defined in section 1 of the Broad-Based Black Economic Empowerment Act;

2.3 “B-BBEE status level of contributor” means the B-BBEE status received by a measured entity based on its overall performance using the relevant scorecard contained in the Codes of Good Practice on Black Economic Empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act;

2.4 “bid” means a written offer in a prescribed or stipulated form in response to an invitation by an organ of state for the provision of services, works or goods, through price quotations, advertised competitive bidding processes or proposals;

2.5 “Broad-Based Black Economic Empowerment Act” means the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);

2.6 “comparative price” means the price after the factors of a non-firm price and all unconditional discounts that can be utilised have been taken into consideration;

2.7 “consortium or joint venture” means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract;

2.8 “contract” means the agreement that results from the acceptance of a bid by an organ of state;

2.9 “EME” or exempt micro enterprise means any enterprise with an annual turnover of up to R10 million.

2.10 “Firm price” means the price that is only subject to adjustments in accordance with the actual increase or decrease resulting from the change, imposition, or abolition of customs or excise duty and any other duty, levy, or tax, which, in terms of the law or regulation, is binding on the contractor and demonstrably has an influence on the price of any supplies, or the rendering costs of any service, for the execution of the contract;

2.11 “functionality” means the measurement according to predetermined norms, as set out in the bid documents, of a service or commodity that is designed to be practical and useful, working or operating, taking into account, among other factors, the quality, reliability, viability and durability of a service and the technical capacity and ability of a bidder;
2.12 “non-firm prices” means all prices other than “firm” prices;

2.13 “person” includes a juristic person;

2.14 “rand value” means the total estimated value of a contract in South African currency, calculated at the time of bid invitations, and includes all applicable taxes and excise duties;

2.15 “sub-contract” means the primary contractor’s assigning, leasing, making out work to, or employing, another person to support such primary contractor in the execution of part of a project in terms of the contract;

2.16 “total revenue” bears the same meaning assigned to this expression in the Codes of Good Practice on Black Economic Empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act and promulgated in the Government Gazette on 9 February 2007;

2.17 “trust” means the arrangement through which the property of one person is made over or bequeathed to a trustee to administer such property for the benefit of another person; and

2.18 “trustee” means any person, including the founder of a trust, to whom property is bequeathed in order for such property to be administered for the benefit of another person.

3. **ADJUDICATION USING A POINT SYSTEM**

3.1 The bidder obtaining the highest number of total points will be awarded the contract.

3.2 Preference points shall be calculated after prices have been brought to a comparative basis taking into account all factors of non-firm prices and all unconditional discounts;

1.3 Points scored must be rounded off to the nearest 2 decimal places.

1.4 In the event that two or more bids have scored equal total points, the successful bid must be the one scoring the highest number of preference points for B-BBEE.

1.5 However, when functionality is part of the evaluation process and two or more bids have scored equal points including equal preference points for B-BBEE, the successful bid must be the one scoring the highest score for functionality.

1.6 Should two or more bids be equal in all respects, the award shall be decided by the drawing of lots.

4. **POINTS AWARDED FOR PRICE**

4.1 **THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS**

A maximum of 80 or 90 points is allocated for price on the following basis:
80/20 or 90/10

\[ P_s = 80 \left( 1 - \frac{P_t - P_{\text{min}}}{P_{\text{min}}} \right) \text{ or } P_s = 90 \left( 1 - \frac{P_t - P_{\text{min}}}{P_{\text{min}}} \right) \]

Where

\( P_s \) = Points scored for comparative price of bid under consideration

\( P_t \) = Comparative price of bid under consideration

\( P_{\text{min}} \) = Comparative price of lowest acceptable bid

5. Points awarded for B-BBEE Status Level of Contribution

5.1 In terms of Regulation 6(2) and 7(2) of the Preferential Procurement Regulations, 2011 preference points must be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table below:

<table>
<thead>
<tr>
<th>B-BBEE Status Level of Contributor</th>
<th>Number of points (90/10 system)</th>
<th>Number of points (80/20 system)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>10</td>
<td>20</td>
</tr>
<tr>
<td>2</td>
<td>9</td>
<td>18</td>
</tr>
<tr>
<td>3</td>
<td>6</td>
<td>14</td>
</tr>
<tr>
<td>4</td>
<td>5</td>
<td>12</td>
</tr>
<tr>
<td>5</td>
<td>4</td>
<td>8</td>
</tr>
<tr>
<td>6</td>
<td>3</td>
<td>6</td>
</tr>
<tr>
<td>7</td>
<td>2</td>
<td>4</td>
</tr>
<tr>
<td>8</td>
<td>1</td>
<td>2</td>
</tr>
<tr>
<td>Non-compliant contributor</td>
<td>0</td>
<td>0</td>
</tr>
</tbody>
</table>

5.2 Bidders who qualify as EMEs in terms of the B-BBEE Act must submit a certificate issued by an Accounting Officer as contemplated in the CCA or a Verification Agency accredited by SANAS or a Registered Auditor. Registered auditors do not need to meet the prerequisite for IRBA’s approval for the purpose of conducting verification and issuing EMEs with B-BBEE Status Level Certificates.

5.3 Bidders other than EMEs must submit their original and valid B-BBEE status level verification cer-
tificate or a certified copy thereof, substantiating their B-BBEE rating issued by a Registered Auditor approved by IRBA or a Verification Agency accredited by SANAS.

5.4 A trust, consortium or joint venture, will qualify for points for their B-BBEE status level as a legal entity, provided that the entity submits their B-BBEE status level certificate.

5.5 A trust, consortium or joint venture will qualify for points for their B-BBEE status level as an unincorporated entity, provided that the entity submits their consolidated B-BBEE scorecard as if they were a group structure and that such a consolidated B-BBEE scorecard is prepared for every separate bid.

5.6 Tertiary institutions and public entities will be required to submit their B-BBEE status level certificates in terms of the specialised scorecard contained in the B-BBEE Codes of Good Practice.

5.7 A person will not be awarded points for B-BBEE status level if it is indicated in the bid documents that such a bidder intends sub-contracting more than 25% of the value of the contract to any other enterprise that does not qualify for at least the points that such a bidder qualifies for, unless the intended sub-contractor is an EME that has the capability and ability to execute the sub-contract.

5.8 A person awarded a contract may not sub-contract more than 25% of the value of the contract to any other enterprise that does not have an equal or higher B-BBEE status level than the person concerned, unless the contract is sub-contracted to an EME that has the capability and ability to execute the sub-contract.

6. **BID DECLARATION**

6.1 Bidders who claim points in respect of B-BBEE Status Level of Contribution must complete the following:

7. **B-BBEE STATUS LEVEL OF CONTRIBUTION CLAIMED IN TERMS OF PARAGRAPHS 1.3.1.2 AND 5.1**

7.1 B-BBEE Status Level of Contribution: ............. = .............(maximum of 10 or 20 points)

(Points claimed in respect of paragraph 7.1 must be in accordance with the table reflected in paragraph 5.1 and must be substantiated by means of a B-BBEE certificate issued by a Verification Agency accredited by SANAS or a Registered Auditor approved by IRBA or an Accounting Officer as contemplated in the CCA), the said certificate may be a certified copy thereof.

8. **SUB-CONTRACTING**

8.1 Will any portion of the contract be sub-contracted? YES / NO (delete which is not applicable)

8.1.1 If yes, indicate:

   (i) what percentage of the contract will be subcontracted?
(ii) the name of the sub-contractor?

(iii) the B-BEE status level of the sub-contractor?

(iv) whether the sub-contractor is an EME?
YES / NO (delete which is not applicable)

9. DECLARATION WITH REGARD TO COMPANY/FIRM

9.1 Name of firm

9.2 VAT registration number : .................................................................

9.3 Company registration number ..............................................................

9.4 TYPE OF COMPANY/ FIRM

☐ Partnership/Joint Venture / Consortium
☐ One person business/sole propriety
☐ Close corporation
☐ Company
☐ (Pty) Limited
[TICK APPLICABLE BOX]

9.5 DESCRIBE STATE BUSINESS ACTIVITIES

........................................................................................................................................
........................................................................................................................................
........................................................................................................................................

9.6 COMPANY CLASSIFICATION

☐ Manufacturer
☐ Supplier
☐ Professional service provider
☐ Other service providers, e.g. transporter, etc.
[TICK APPLICABLE BOX]

9.7 MUNICIPAL INFORMATION

Municipality where business is situated ..............................................................................
9.8 TOTAL NUMBER OF YEARS THE COMPANY/FIRM HAS BEEN IN BUSINESS?

................................................................................................................................................

9.9 I/we, the undersigned, who is / are duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the B-BEE status level of contribution indicated in paragraph 7 of the foregoing certificate, qualifies the company/ firm for the preference(s) shown and I / we acknowledge that:

(i) The information furnished is true and correct;

(ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form.

(iii) In the event of a contract being awarded as a result of points claimed as shown in paragraph 7, the contractor may be required to furnish documentary proof to the satisfaction of the purchaser that the claims are correct;

(iv) If the B-BEEE status level of contribution has been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the purchaser may, in addition to any other remedy it may have –

(a) disqualify the person from the bidding process;

(b) recover costs, losses or damages it has incurred or suffered as a result of that person’s conduct;

(c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;

(d) restrict the bidder or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and

(e) forward the matter for criminal prosecution

WITNESSES:
1. ............................................................................................

..............................................................

SIGNATURE(S) OF BIDDER(S)

2. ............................................................................................

DATE: .........................................................

ADDRESS.....................................................

..............................................................

..............................................................

..............................................................
DECLARATION

I/We________________________________________

[full address]

carrying on business under style or title of __________________________

represented by__________________________________________________________
in my capacity as __________________________________________________________

being duly authorised, hereby lodge a submission to the Request for Bid for the REPAIR AND OVERHAUL OF THE GTCP85-129 AUXILIARY POWER UNITS (APU’s) to South African Airways Technical SOC (LTD), as follows:

ADDRESS FOR NOTICES

Bidder to indicate its domicilium citandi et executandi hereunder:

Name of entity: _____________________________________________________________

Facsimile: __________________________________________________________________

Address: ______________________________

NAME(s) AND ADDRESS / ADDRESSES OF DIRECTOR(s) OR MEMBER(s)

The Bidder must disclose hereunder the full name(s) and address(s) of the director(s) or members of the company or close corporation [C.C.] on whose behalf the RFB is submitted.

(i) Registration number of company / C.C. ________________________________________

(ii) Registered name of company / C.C.____________________________________________

(iii) Full name(s) of director/member(s): Address/Addresses: ID Number/s:

______________________________________________________________________________________

______________________________________________________________________________________

______________________________________________________________________________________

SIGNED at ___________________________ on this _____ day of _________________________20___.

SIGNATURE OF WITNESSES ADDRESS OF WITNESSES

1 _______________________________

Name ________________________________

2 _______________________________

Name ________________________________

SIGNATURE OF BIDDER’S AUTHORISED REPRESENTATIVE:

___________________________________________________

NAME:____________________________________________

DESIGNATION:____________________________________
DECLARATION OF INTEREST (SBD4)

1. Any legal person, including persons employed by the state¹, or persons having a kinship with persons employed by the state, including a blood relationship, may make an offer or offers in terms of this invitation to bid (includes a price quotation, advertised competitive bid, limited bid or proposal). In view of possible allegations of favouritism, should the resulting bid, or part thereof, be awarded to persons employed by the state, or to persons connected with or related to them, it is required that the bidder or his/her authorised representative declare his/her position in relation to the evaluating/adjudicating authority where-
- the bidder is employed by the state; and/or
- the legal person on whose behalf the bidding document is signed, has a relationship with persons/a person who are/is involved in the evaluation and or adjudication of the bid(s), or where it is known that such a relationship exists between the person or persons for or on whose behalf the declarant acts and persons who are involved with the evaluation and or adjudication of the bid.

2. In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.

2.1 Full Name of bidder or his or her representative: ............................................................................................................

2.2 Identity Number: ..........................................................................................................................................................

2.3 Position occupied in the Company (director, trustee, shareholder²): .................................................................

2.4 Company Registration Number: ........................................................................................................................................

2.5 Tax Reference Number: ..............................................................................................................................................

2.6 VAT Registration Number: ...........................................................................................................................................

2.6.1 The names of all directors / trustees / shareholders / members, their individual identity numbers, tax reference numbers and, if applicable, employee / persal numbers must be indicated in paragraph 3 below.

¹“State” means –
(a) any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No. 1 of 1999);
(b) any municipality or municipal entity;
(c) provincial legislature;
(d) national Assembly or the national Council of provinces; or
(e) Parliament.

²“Shareholder” means a person who owns shares in the company and is actively involved in the management of the enterprise or business and exercises control over the enterprise.

2.7 Are you or any person connected with the bidder YES / NO
presently employed by the state?

2.7.1 If so, furnish the following particulars:

Name of person / director / trustee / shareholder/ member: ...........................................

Name of state institution at which you or the person connected to the bidder is employed: ...........................................

Position occupied in the state institution: ...........................................

Any other particulars:

....................................................................................................................................................................................

....................................................................................................................................................................................

....................................................................................................................................................................................

2.7.2 If you are presently employed by the state, did you obtain the appropriate authority to undertake remunerative work outside employment in the public sector? YES / NO

2.7.2.1 If yes, did you attached proof of such authority to the bid document? YES / NO

(Note: Failure to submit proof of such authority, where applicable, may result in the disqualification of the bid).

2.7.2.2 If no, furnish reasons for non-submission of such proof:

....................................................................................................................................................................................

....................................................................................................................................................................................

....................................................................................................................................................................................

2.8 Did you or your spouse, or any of the company’s directors / trustees / shareholders / members or their spouses conduct business with the state in the previous twelve months? YES / NO

2.8.1 If so, furnish particulars:

....................................................................................................................................................................................

....................................................................................................................................................................................

....................................................................................................................................................................................
2.9 Do you, or any person connected with the bidder, have any relationship (family, friend, other) with a person employed by the state and who may be involved with the evaluation and or adjudication of this bid?  

YES / NO

2.9.1 If so, furnish particulars.

…………………………………………………………………………………………………………………………………………………………………………

…………………………………………………………………………………………………………………………………………………………………………

…………………………………………………………………………………………………………………………………………………………………………

2.10 Are you, or any person connected with the bidder, aware of any relationship (family, friend, other) between any other bidder and any person employed by the state who may be involved with the evaluation and or adjudication of this bid?  

YES/NO

2.10.1 If so, furnish particulars.

…………………………………………………………………………………………………………………………………………………………………………

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2.11 Do you or any of the directors / trustees / shareholders / members of the company have any interest in any other related companies whether or not they are bidding for this contract?  

YES/NO

2.11.1 If so, furnish particulars:

…………………………………………………………………………………………………………………………………………………………………………

…………………………………………………………………………………………………………………………………………………………………………

…………………………………………………………………………………………………………………………………………………………………………

3 Full details of directors / trustees / members / shareholders.

<table>
<thead>
<tr>
<th>Full Name</th>
<th>Identity Number</th>
<th>Personal Tax Reference Number</th>
<th>State Employee Number / Persal Number</th>
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</thead>
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</table>
4 DECLARATION

I, THE UNDERSIGNED (NAME)…………………………………………………………………………………………………………….…

CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 2 and 3 ABOVE IS CORRECT.
I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF THE GENERAL CONDITIONS OF CONTRACT SHOULD THIS DECLARATION PROVE TO BE FALSE.

................................................. .................................................
Signature Date

................................................. .................................................
Position Name of bidder
SAAT Environmental Policy

SOUTH AFRICAN AIRWAYS TECHNICAL
(SOC) LIMITED

ENVIRONMENTAL POLICY STATEMENT

We at South African Airways Technical (State Owned Company- SOC) Limited recognize that our activities associated with the maintenance of aircraft, impact upon the environment and undertake to conduct our operations in an environmentally responsible and sustainable manner.

We are committed to:

- Comply with relevant international, national, provincial and local environmental legislations, regulations and any other requirements to which the organisation subscribes.
- Minimize current and potential negative environmental impacts through the implementation and maintenance of an environmental management system.
- Implement a training programme and promote environmental awareness amongst employees.
- Communicate our environmental commitment to employees, clients, contractors and all relevant stakeholders.
- Protect the environment by preventing pollution and environmental damage.
- Reduce the amount of waste through good waste management practices.
- Promote efficient use of water and electricity throughout our facility.
- Strive to continually improve our environmental performance and minimize our environmental impacts by setting goals, objectives and targets to achieve, continually monitor our activities and periodically reviewing environmental policy.

CHIEF EXECUTIVE OFFICER
Musa Zwane

Revision 3
January 2018.
**PART A
INVITATION TO BID**

**YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE (NAME OF DEPARTMENT/ PUBLIC ENTITY)**

<table>
<thead>
<tr>
<th>BID NUMBER:</th>
<th>CLOSING DATE:</th>
<th>CLOSING TIME:</th>
</tr>
</thead>
</table>

**DESCRIPTION**

**THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (SBD7).**

**BID RESPONSE DOCUMENTS MAY BE DEPOSITED IN THE BID BOX SITUATED AT (STREET ADDRESS)**

**SUPPLIER INFORMATION**

<table>
<thead>
<tr>
<th>NAME OF BIDDER</th>
<th>POSTAL ADDRESS</th>
<th>STREET ADDRESS</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
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<table>
<thead>
<tr>
<th>TELEPHONE NUMBER</th>
<th>CODE</th>
<th>NUMBER</th>
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<table>
<thead>
<tr>
<th>CELLPHONE NUMBER</th>
<th>CODE</th>
<th>NUMBER</th>
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<thead>
<tr>
<th>FACSIMILE NUMBER</th>
<th>CODE</th>
<th>NUMBER</th>
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<thead>
<tr>
<th>E-MAIL ADDRESS</th>
<th>VAT REGISTRATION NUMBER</th>
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<table>
<thead>
<tr>
<th>TCS PIN:</th>
<th>OR</th>
<th>CSD No:</th>
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</tbody>
</table>

**B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE [TICK APPLICABLE BOX]**

- [ ] Yes
- [ ] No

**IF YES, WHO WAS THE CERTIFICATE ISSUED BY?**

- [ ] An accounting officer as contemplated in the Close Corporation Act (CCA)
- [ ] A verification agency accredited by the South African Accreditation System (SANAS)
- [ ] A registered auditor

**[A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/SWORN AFFIDAVIT (FOR EMES & QSES) MUST BE SUBMITTED IN ORDER TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE]**
| ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES /WORKS OFFERED? | Yes | No |
|____________________________________________________________|-----|----|
| [IF YES ENCLOSE PROOF] | |

<table>
<thead>
<tr>
<th>ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES /WORKS OFFERED?</th>
<th>Yes</th>
<th>No</th>
</tr>
</thead>
<tbody>
<tr>
<td>[IF YES ANSWER PART B:3 BELOW ]</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>SIGNATURE OF BIDDER</th>
<th>........................................</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>DATE</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>CAPACITY UNDER WHICH THIS BID IS SIGNED (Attach proof of authority to sign this bid; e.g. resolution of directors, etc.)</th>
<th></th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>TOTAL NUMBER OF ITEMS OFFERED</th>
<th>TOTAL BID PRICE (ALL INCLUSIVE)</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO:</th>
<th>TECHNICAL INFORMATION MAY BE DIRECTED TO:</th>
</tr>
</thead>
<tbody>
<tr>
<td>DEPARTMENT/ PUBLIC ENTITY</td>
<td>CONTACT PERSON</td>
</tr>
<tr>
<td>CONTACT PERSON</td>
<td>TELEPHONE NUMBER</td>
</tr>
<tr>
<td>TELEPHONE NUMBER</td>
<td>FAX SIMILE NUMBER</td>
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<td>FAX SIMILE NUMBER</td>
<td>E-MAIL ADDRESS</td>
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<tr>
<td>E-MAIL ADDRESS</td>
<td></td>
</tr>
</tbody>
</table>

**PART B
TERMS AND CONDITIONS FOR BIDDING**

1. **BID SUBMISSION:**

1.1. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.

1.2. ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED—(NOT TO BE RE-TYPED) OR ONLINE

1.3. BIDDERS MUST REGISTER ON THE CENTRAL SUPPLIER DATABASE (CSD) TO UPLOAD MANDATORY INFORMATION NAMELY: (BUSINESS REGISTRATION/ DIRECTORSHIP/ MEMBERSHIP/IDENTITY NUMBERS; TAX COMPLIANCE STATUS; AND BANKING INFORMATION FOR VERIFICATION PURPOSES). B-BBEE CERTIFICATE OR SWORN AFFIDAVIT FOR B-BBEE MUST BE SUBMITTED TO BIDDING INSTITUTION.

1.4. WHERE A BIDDER IS NOT REGISTERED ON THE CSD, MANDATORY INFORMATION NAMELY: (BUSINESS REGISTRATION/ DIRECTORSHIP/ MEMBERSHIP/IDENTITY NUMBERS; TAX COMPLIANCE STATUS MAY NOT BE SUBMITTED WITH THE BID DOCUMENTATION. B-BBEE CERTIFICATE OR SWORN AFFIDAVIT FOR B-BBEE MUST BE SUBMITTED TO BIDDING INSTITUTION.

1.5. THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER LEGISLATION OR SPECIAL CONDITIONS OF CONTRACT.
2. **TAX COMPLIANCE REQUIREMENTS**

2.1 BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.

2.2 BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VIEW THE TAXPAYER’S PROFILE AND TAX STATUS.

2.3 APPLICATION FOR TAX COMPLIANCE STATUS (TCS) OR PIN MAY ALSO BE MADE VIA E-FILING. IN ORDER TO USE THIS PROVISION, TAXPAYERS WILL NEED TO REGISTER WITH SARS AS E-FILERS THROUGH THE WEBSITE WWW.SARS.GOV.ZA.

2.4 BIDDERS MAY ALSO SUBMIT A PRINTED TCS TOGETHER WITH THE BID.

2.5 IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED, EACH PARTY MUST SUBMIT A SEPARATE PROOF OF TCS / PIN / CSD NUMBER.

2.6 WHERE NO TCS IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.

3. **QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS**

3.1. IS THE BIDDER A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)?

3.2. DOES THE BIDDER HAVE A BRANCH IN THE RSA?

3.3. DOES THE BIDDER HAVE A PERMANENT ESTABLISHMENT IN THE RSA?

3.4. DOES THE BIDDER HAVE ANY SOURCE OF INCOME IN THE RSA?

IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN, IT IS NOT A REQUIREMENT TO OBTAIN A TAX COMPLIANCE STATUS / TAX COMPLIANCE SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 ABOVE.

**NB:** FAILURE TO PROVIDE ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID
Application for Tax Clearance Certificate

Purpose
Doel
Select the applicable option
Kies die toepaslike opsig

<table>
<thead>
<tr>
<th>Tenders</th>
<th>Good standing</th>
</tr>
</thead>
</table>

If "Good standing", please state the purpose of this application
Indien "Goeie stand", verstreik asseblief die oogmerk van hierdie aansoek

Particulars of applicant
Besonderhede van aansoeker

<table>
<thead>
<tr>
<th>Name/Legal name</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>naam</td>
<td></td>
</tr>
<tr>
<td>(Initials &amp; Surname or registered name / Voorletters en Van of Geregistreerde naam)</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>ID/Passport number</th>
<th>Company/Close Corp. reg no</th>
</tr>
</thead>
<tbody>
<tr>
<td>ID/Paspoortnommer</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Income Tax ref no</th>
<th>PAYE ref no</th>
</tr>
</thead>
<tbody>
<tr>
<td>Inkomstebelasting verw.nr</td>
<td>LBS verw.nr</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>VAT registration number</th>
<th>SDL ref no</th>
</tr>
</thead>
<tbody>
<tr>
<td>BTW registrasienummer</td>
<td>SDL verw.nr</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Customs code</th>
<th>UIF ref no</th>
</tr>
</thead>
<tbody>
<tr>
<td>Doeanekode</td>
<td>UIF verw.nr</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Telephone number</th>
<th>Fax no</th>
</tr>
</thead>
<tbody>
<tr>
<td>Telefoonnommer</td>
<td>Faksnr</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Cell phone number</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Selffoonnommer</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>E-mail address</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>E-posadres</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Physical address</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Fisieke adres</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Postal address</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Posadres</td>
<td></td>
</tr>
</tbody>
</table>
### Particulars of representative (Public Officer/Trustee/Partner)

<table>
<thead>
<tr>
<th>Surname</th>
<th>Van</th>
<th>First names</th>
<th>Voornames</th>
<th>ID/Passport no</th>
<th>ID/Paspoortnr</th>
<th>Income Tax ref no</th>
<th>Inkomstebelasting verw. nr</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>Telephone no</th>
<th>Telefoonrnr</th>
<th>Cell phone no</th>
<th>Selfoonrnr</th>
<th>E-mail address</th>
<th>E-posadres</th>
<th>Physical address</th>
<th>Fisieke adres</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
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</tbody>
</table>

1 - 2

### Particulars of tender

<table>
<thead>
<tr>
<th>Tender number</th>
<th>Tendernommer</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Estimated tender amount</th>
<th>Geraamde tenderbedrag</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Expected duration of the tender</th>
<th>Year(s)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Verwagte duurte van die tender</th>
<th>Jaar (jare)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### Audit

Are you currently aware of any Audit investigation against you/the company?

Is u bewus van enige oudit ondersoek teen u/die maatskappy?

If "YES" provide details

Indien "JA" verskaf besonderhede.
It is a serious offence to make a false declaration.

Section 75 of the Income Tax Act, 1962, states: Any person who
Afdeling 75 van die Inkomstebelastingwet, 1962, meld: Iemand wat
fails or neglects to furnish, file or submit any return or document as and when required by or under this Act; or versuim of nalaat om 'n opgawe of dokument te
verstrek, in te dien of voor te lê soos en wanneer deur of ingevolge hierdie Wet vereis; of
without just cause shown by him, refuses or neglects to-
Sonder om goeie redes aan te toon, weier of nalaat om-
furnish, produce or make available any information, documents or things; enige inligting, dokumente of goed te verskaf, voor te lê of beskikbaar te stel;
reply to or answer truly and fully, any questions put to him ... te antwoord op of om ware en volledige antwoorde te gee op vrae aan hom gestel ...

As and when required in terms of this Act ... shall be guilty of an offence ...
Soos en wanneer ingevolge hierdie Wet vereis ... is aan 'n misdryf skuldig ...

SARS will, under no circumstances, issue a Tax Clearance Certificate unless this form is completed in full.

Your Tax Clearance Certificate will only be issued on presentation of your South African Identity Document or Passport (Foreigners only) as applicable. U Belastingklaringsertifikaat sal alleenlik uitgereik word by die toon van u Suid-Afrikaanse Identiteidsdocument of in die geval van ‘n buitelanders, u paspoort.