



**ADVERTISEMENT
PROJECT DESCRIPTION**

Mnquma Local Municipality hereby invites bids from all prospective, accredited and qualifying bidders for the hereunder project:

BID NO.	Project Name	Closing Date & Time	Preferential points System
MNQ/SCM/34/20-21	Appointment Of A Professional Quantity Surveyor (QS) and / Architect and Team.	Date: 19 November 2020 Time: 12H00	80/20

Evaluation criteria: The evaluation of the bids will be conducted in **three (03) stages** namely:

Stage 1: "Administrative compliance"

Bidders that do not meet the Administrative compliance (Compliance with mandatory and other bid requirements) will not be eligible for further evaluation and will be deemed as non-responsive.

Stage 2: Functionality Evaluation

CRITERIA	WEIGHT	Value 1-5	MAXIMUM POSSIBILITY SCORE
1. EXPERIENCE: (10 points per completed project)			40
Bidder has successfully completed 1 project (Surveying/Architecture) = 10 points	2	5	
Bidder has successfully completed 2 projects (Surveying/Architecture) = 20 points	4	5	
Bidder has successfully completed 3 projects (Surveying/Architecture) = 30 points	6	5	
Bidder has successfully completed 4 or more projects (Surveying/Architecture) = 40 points	8	5	
Bidder has submitted no information or inadequate information to determine the scoring level (score 0)	0	0	
NB: Proof of professional experience: Signed reference letters in relation to the required services must be attached. Copy of a certified copy will not be considered. Appointment Letter will not be considered.			
2. KEY STAFF COMPETENCE (must be working for the Bidding company)			30
2.1 Quantity Surveyor/Architect			
• Academic Qualification: Degree/ND: Quantity Surveying/Architecture. Experience in Quantity surveying and or Architecture projects (6 points for experience per year (max. 5 years)	6	5	
Bidders must submit detailed CVs with original certified copies of the required professional qualifications not older than 03 months. If the required certified copies of professional qualifications are not attached no points will be allocated. (Copy of a certified copy will not be considered).			
METHODOLOGY			30
Approach which will be used by the Service Provider to complete the Task = 10 points	2	5	
Break down of Tasks = 10 points	2	5	
Work schedule from the date that Mnquma Local Municipality accepts the proposal to the completion of the project = 10 points	2	5	
Total			100

NB: Bidders must score 70 out of 100 to proceed to the next stage (Financial Evaluation)

Stage 3: Financial Evaluation

The evaluation will be performed on 80/20 principles as provided in Preference Procurement Policy Framework Act (PPFA).

• Price=80 points, B-BEE=20 points. Bidders are required to submit an original or certified copy of B-BEE certificate to claim preferential points.

Enquiries: Mr. B Nohesi (Manager Civil Engineering) at 047 401 2400/071 606 9263766; email: khaya.nohesi@gmail.com and SCM queries: NP Minini (Manager SCM) at 047 401 2400/082 457 9945 email: nminini@mnquma.gov.za

REQUIRED DOCUMENTS:

Potential bidders are urged to submit the following attachments when submitting their proposals, failure to do so will lead to disqualification.

- Full CSD Report (Not older than one Month)
- Fully completed and signed Tender Forms i.e. Form of offer, all returnable MBDS (MBD 1-9 (Part of the document). Return all returnable documents to the employer after completing them in their entirety by writing legibly in non-erasable ink.
- In the case of partnerships/ consortiums/ joint venture agreement, signed agreement must be submitted with the tender document (attached to Schedule 2).
- All parties/partners to the partnership/ consortium/joint venture agreement must be registered on the Central Supplier Database.
- SACQSP or SACAP accreditation

OBTAINING OF TENDER DOCUMENTS:

Tender documents for the project can be obtained at Mnquma Local Municipality website and e-portal.

TENDER SUBMISSION AND OPENING
Tenders/Proposals must be submitted by hand to a Bid Box at Mnquma local municipality, Corner King and Mhatha Street, Butterworth. 4960

Tenders should be sealed, endorsed on the envelope with:

**BID NO: MNQ/SCM34/20-21
PROJECT NAME: APPOINTMENT OF A PROFESSIONAL QUANTITY SURVEYOR (QS) AND / ARCHITECT AND TEAM.**

CONDITIONS OF ACCEPTANCE:

- The municipality is under no obligation to accept any proposal/ tender and reserves the right to accept the whole or any part of the proposal/tender. No proposal/tenders will be considered from persons in the service of the state.
- The bidder or any of its directors/shareholders must not be listed on the Register of Tender Defaulters in terms of the Prevention and Combating of Corrupt Activities Act of 2004 as a person prohibited from doing business with the public sector;
- The bidder has not abused the Employer's Supply Chain Management System; or failed to perform on any previous contract and has been given a written notice to this effect.
- No late, incomplete, unsigned, faxed, couriered, and emailed tenders will be accepted.
- The tender offer submitted shall remain valid, irrevocable and open for written acceptance by the Mnquma Local Municipality for a period of 90 days from the closing date.
- The award of the tender may be subjected to price negotiation with the preferred tenderers.
- The municipality reserves the right to extend the tender period by notice in the press and on the municipality's official website www.mnquma.gov.za

NB: Preferred bidders will be required to furnish the municipality:

- Proof of company registration/ CK number and certified ID copies (not older than 03 months) for directors/members
- Tax compliance status PIN
- Certificate issued by the municipality or any other municipality to which he may be indebted to the effect that he and, in the event of the bidder being a company, also any of its directors, is not indebted to the municipality or to any other municipality or municipal entity for rates, taxes and/or municipal service charges which are in arrear for a period of more than three (03) months and that no dispute exists between such bidder and municipality or municipal entity concerned in respect of any such arrear amounts. Bidders who reside within the Mnquma Local Municipality (MLM) jurisdiction will be verified with MLM Revenue Section.

**S Mahtasela
Municipal Manager**